



12. **ERate** - Steve Futrell, ERate Funding Solutions filed the E-Rate FY21 (07/01/21 – 06/30/22) FCC Form 470 #210014838, Application for Funding for Category 1#2- Internet Service.
13. Disaster Plan – yearly review. Adding Pandemic Response Plan.
14. Flooring – vinyl flooring to be installed in the entryway and both restrooms.
15. Western Illinois Library Legislative Meet-up to be held virtually Friday, February 26, 2021 at 8:00-9:00 a.m. – Director Smith is registered. If any trustee would like to attend, please let Director Smith know.
16. Take and make crafts
  - January – Baker made 90 snowman crafts and all 90 have been picked up.
  - Anna Sharp, Ag Ed Coordinator, Warren-Henderson Ag in the Classroom gave the library 40 Dairy Ag bags to hand out. With COVID restrictions and not being able to visit the classrooms right now, she is putting together monthly Ag Bags. The Ag Bag has an activity or craft to accompany information & resources about the month's topic. This month the focus is on Dairy.
  - Baker's schedule for Take-Make-it Ideas:
    - February Blind Date with a Book – 4 categories: adult, young adult, juvenile, children's with a drawing for prizes
    - March Lego Contest
    - April Fancy Nancy at Home Kit
    - May Spring Animal Kit
17. OCI yearbooks
  - Fed Ex delivered 8 boxes of the yearbooks and 14 DVDs. This service was all for free for volumes 1950 to present. Biggsville HS 1950-1960, Media-Wever HS 1950-1971, Gladstone-Oquawka HS 1950-1960, Stronghurst HS 1950-1971, Southern HS 1972-2005, West Central HS 2006-2019, Union HS 1961-2004.
  - 1-26-21 – Fed picked up 2 boxes, 41 volumes of yearbooks before 1950: Wever 1934, 1936-1949, Gladstone HS 1948, Gladstone/Oquawka HS 1949, Stronghurst HS 1941-1944, 1946-19949, Biggsville HS 1931-1933, 1935-1942, 1945-1948 and the 2020 West Central High School yearbook.
18. Goals for the Library and the Bookmobile
19. Repairs – Handyman Jerry Spiker has completed jobs: repair drywall by the front entryway door, repair drywall and wooden ledge around the window in the men's restroom, repaired the trash receptacle in the women's restroom, repaired the water damaged ceiling tiles in the meeting room, repaired the drywall around the east window, repaired the drywall around the east door.

20. Other –

- 1-5-21 – Brockway tech performed PM on the furnaces, changed furnace filters and checked the thermostats.
- 1-13-21 – Director Smith attended the zoom meeting for the Long Distance Library Directors. Monica Harris from RAILS attended
- 1-19-21 – Director Smith and Baker each recorded a story and sent to Judy Kelly for World Read Aloud Day at West Central Ele. On Feb. 3<sup>rd</sup>.
- 1-20-21 – RAILS asked Director Smith to write an article and pictures about our Gingerbread House Decorating Days on the RAILS Blog page.
- 1-26-21 – Snowed today so moved the Bookmobile route from 1-26 to the next day 1-27-21.
- 1-27-21- ABC Fire Extinguisher came for the preventative maintenance.
- 1-28-21 – Director Smith attended the RAILS Member Meeting. Director give report.

Next meeting is March 1, 2021 at 5:00 p.m.