

JUNE 2020 AGENDA

1. Call to Order – **Monday, June 1, 2020**, at 5:00 p.m. at the Library.
2. Roll Call

_____ Eisenmayer	_____ Painter	_____ Russell
_____ Fisher	_____ Pullen	_____ Zielke
	_____ Roessler	
3. Minutes of May 4th meeting.
4. Minutes of the May 26th Emergency Meeting
5. Financial Report for May.
6. Circulation Report for May.
7. Staff salaries FY2020-2021 – Vote.
8. The Preliminary working Budget for FY2020-2021.
9. Vote and Adopt - Schedule of regular Library Board of Trustees’ meeting dates including the time and location for the FY2020– 2021 fiscal year. Ordinance No. 20-1.
10. Reopen the Library – Begin Phase 2 of the Henderson County PLD Reopen Plan on June 2nd - Vote
11. Give Library Director authority to move onto Phase 3, 4, 5, 6 and 7 with communication with the Board President – Vote
12. Personnel
 - 5-4-20 - Director brought back staff to begin working in the building three to four a day.
13. Summer Reading –
 - Purchased online program READSquared with two donations. Summer reading will begin June 8 and run through July 31. Paper log books will also be available to those to log book titles not using the app.
 - 5-15-20 – Summer Reading Flyers were delivered to the West Central Elementary and the Middle School.
 - Order forms sent with the summer reading flyer for the t-shirts for summer reading three colors to choose from Goff Screen Printing
14. Story time – Baker made a Facebook group to invite patrons to view story time virtually. The library has to ask each book publishers for permission is to read their books virtually. A lot of

book publishers were granting permission until the end of the school year and a few until the end of June. By using facebook live, youtube the recorded reading can be kept online.

15. E-Rate – Steve Futrell of E-Rate Funding Solutions, LLC sent an email that the library’s E-Rate FY20 (07/01/20 – 06/30/21) application for Category 1 – Internet Services has been fully funded. The library chose to receive the Service Provider Invoice Discounts on our Frontier bill beginning July 1, 2020. The library will receive an 80% discount on the Internet bill with the discount rate of \$1406.30.
16. LED Lights – PQL (Premium Quality Lighting) Kent Wilson Energy Advisor – Ordered an outside light bulb for the entryway and one light bulb for inside. On 5-18-20 Director called to order 4 inside light bulbs. 5-21-20 – Kent Wilson brought their electrician and he checked the light fixtures and found them to be working properly. They found that we have 10 light bulbs that are out.
17. Two Board members will need to review the Secretary’s Minutes for the last Fiscal Year of July 2019-2020.
18. Director has listened to Zoom meetings:
 - 5-1-20 – Rural Library Directors
 - 5-4-20 – RAILS Minute
 - 5-5-20 – Staff summer reading and reopen meeting
 - 5-6-20 – RSA Users Group
 - 5-12-20 – RAILS Minute
 - 5-13-20 – RSA Roundtable – libraries that have started curbside service.
 - 5-14-20 – RAILS – Everything Library Trustees Need-to-Know COVID-19
 - 5-15-20 – Rural Library Directors – libraries that have started curbside service.
 - 5-19-20 – Illinois Library Association – Legislative Consultant Derek Blaida update what’s happening in Springfield.
 - 5-21-20 – RSA Roundtable
 - 5-27-20 – RSA Roundtable
19. Other –
 - 5-6-20 – Took Bookmobile to Absolute Transportation for generator oil change and repair hinge on the door.
 - 5-13-20 – Book Discussion – cancelled.
 - ILA has cancelled the conference scheduled for October 20-22, at the BOS Center in Springfield. They are considering hosting a virtual conference.

Next meeting is July 6, 2020 at 5:00 p.m.

