

Henderson County Public Library Board of Trustees

September 9, 2019

President Russell called the meeting to order at 5:15 p.m. Present were Bates, Eisenmayer, Fisher, Painter, Pullen, Roessler, Russell, Director Smith and Accounting Clerk Hilligoss.

Pullen moved with a second by Roessler to approve the August 5, 2019 board meeting minutes with corrections. Motion carried.

Financial Report: Current assets are \$319,975.31. Expenses for August were \$28,392.18. Income for August was \$28,313.97. Raritan CD balance \$54,356.15. Casey State Bank CD #1 balance \$51,865.82 and Casey State Bank CD #2 balance \$50,940.77.

Prop A: Eisenmayer moved with a second by Bates to approve the financial report. Roll was called and motion carried.

The library received \$20,448.28 of the second installment of the Tax Levy for FY 2019-2020 on August 19, 2019.

Prop B: Roessler moved with a second by Fisher to renew Casey State Bank CD no 000920325271 at the current rate of 2.25%. The renewal date for the CD is September 12, 2019. Roll was called and motion carried.

Prop C: Fisher moved with a second by Painter to renew the Raritan State Bank CD at the current rate on the renewal date of October 6, 2019. Roll was called and motion carried.

Circulation: Library checkouts	3670	Bookmobile checkouts	965
Interlibrary loans in	331	Out	455
Total circulation for August	4635		
E-books checkouts	212	E-read checkouts	29
Library attendance	928	Bookmobile checkouts	406

Director Smith submitted the Illinois Public Library Annual Report online on August 2, 2019. The report is due on or before September 2, 2019.

Brenda Tee was hired for the full time position of Circulation Clerk. Her first day of work was August 21, 2019.

The library building is 18 years old. The roof and furnace need to be monitored for replacement as well as small areas on the outside of the building.

Burlington Glass needs to finish the caulking on the north window and 2 windows in the genealogy room.

Bigger Electric completed the installation of the LED lighting inside and outside of the building on September 6, 2019.

The bookmobile will stop at the West Central Middle School every other Tuesday from 11:00 a. to 1:30 p.m. for this school year. The bookmobile will begin stopping at the Oquawka Head Start every other Thursday from 9:30-10:00 am.

The Illinois Library Association meeting is October 22-24, 2019 at the Tinley Park Convention Center Tinley Park, Il. Director Smith is registered to attend and will split the cost of the hotel with the Director of Carthage Public Library.

Other-

- The library purchased a new lap top for the bookmobile.
- 8-1-19 – Director Smith and Allaman attended the RSA Users Group and Strategic Planning Member Summit held at Peoria PL. RSA hired a consultant to help with the strategic planning process. Members were divided into groups to discuss the topics learned from the three previous meetings and to have a conversation on those topics and rate the importance to our library.
- 8-5-19; 8-7-19– school registration. Director Smith set up, Conner Hill and Sarah Cassiday each worked at the library table and registered all 1st graders through 8th graders at West Central Elementary School.
- 8-8-19 – Bob Lionberger, CCS cleaned off 3 of the staff computers and placed them for the public computers. He then will dispose of the 3 older public access computers.
- 8-10-19 – Hosted the 1000 Books Before Kindergarten Party for the graduates. A total of 9 children reached 1000 books. We had 14 in attendance. The children make their own book titled “ I Wish that I had 1000...”, we had pictures cut out of magazines for them to choose to glue into their book, served cookies and mini cupcakes, played a game and took each child’s picture for the Wall of Champions.
- 8-15-19 –Locker Night was held at the West Central Middle School from 5-7 and Sarah Cassiday took the list of names of students and reached out to a few to register bookmobile cards. Director Smith set up a table at the West Central Elementary School from 5-7 and registered bookmobile cards.
- 8-15-19 – The Henderson County Family & Genealogy Society held their meeting and Director Smith then came back and helped start the projector and laptop for the program. Their speakers were: Cristy Potts from the Barn at Fairview Acres, Marci Meyer from the Belted Cow Orchard and Merdith Alexander and Lorraine Foelske from Buzzard Glory Farm.
- 8-16-19 – Director Smith took the Bookmobile to the Back to School Event at Fairview Acres Barn and held storytime. I held storytime for 25 children and had 14 adults and several checkouts.
- Storytime groups – Tristan Johnson has volunteered to lead the 1st – 4th graders and Loreena will be leading the 5th-8th graders.
- Book Sale will be Monday, Sept. 23 to Saturday, September 29th from 9am-5pm.
- AARP Drivers Safety Course – Wednesday, Sept. 11 noon – 4 and Thursday, Sept 12.

- Sept. 18 at 10:00am Johanna Defenbaugh will be speaking about her greenhouse and growing lettuce that she sells and the tilapia.
- Sept. 18 a U.S. Census recruiter will be here from 9:30am – 11:30am helping fill out census job applications online.

Meeting adjourned at 6:21 p.m.

Next meeting is October 14, 2019 at 5:00 p.m.

Respectfully submitted,
Sharon Eisenmayer, Secretary