

Henderson County Library Board of Trustees
February 7, 2022

Vice President Pullen called the meeting to order at 4:58 p.m. Present were Bates, Eisenmayer, Fisher, Pullen, Roessler, Director Smith and Accounting Clerk Hilligoss. Painter and Russell were excused.

The board met with staff member Hilligoss to discuss suggestions for the library.

Bates moved with a second by Pullen to approve the minutes of the January 3, 2022 meeting. Motion carried.

Financial Report: Current assets are \$474,007.09. Income for January was \$26,667.39. Expenses for January were \$20,402.86. Raritan CD#1 balance \$56,113.62. Raritan CD#2 balance \$51,586.96. Bank of Stronghurst CD#1 balance \$53,154.08. Bank of Stronghurst CD#2 balance \$53,580.83. The library received on January 26, 2022 \$24,873.00 from the Illinois State Library Grant "On the Road to Recovery: Transforming Library Spaces" The grant was written to purchase a generator.

Prop A: Fisher moved with a second by Eisenmayer to accept the financial report. Roll was called and motion carried.

Bank of Stronghurst CD#2 renewed on January 14, 2022. The new interest rate is .3500%. The term is 12 months and the next maturity date is January 14, 2023.

Circulation for January

Library checkouts	2661	Bookmobile checkouts	1115
Interlibrary loans in	382	Interlibrary loans out	456
Total circulation	3776		
E-books checkouts	221	E-read Illinois	38
Library attendance	454	Bookmobile attendance	372
Curb attendance	9	New users	7

The board was given the evaluation for the Director and will complete the form and discuss at the next board meeting on March 7, 2022.

The library received the final notice of IMRF contribution rate for YR 2022 of 13.77%.

The Certificate of Status of Exempt Properties was signed and dated by the board president Russell earlier.

On January 21, 2022 Director Smith resubmitted receipts in the amount of \$93.27 for the Local Cure Reimbursement.

Sam.gov registration was activated for Emergency Connectivity Fund Reimbursement and will expire December 15, 2022.

Prop B: Fisher moved with a second by Roessler to purchase Hoopla, a digital media service for the library in the initial amount of \$2,000.00. Roll was called and motion carried.

Fisher moved with a second by Bates to not renew the Tumblebooks subscription that expires February 8, 2022.

On January 6, 2022 Director Smith completed the Open Meeting Act on-line training. Director Smith completed the Freedom of Information Act on-line training on January 21, 2022.

Library Trustee positions and terms

President – Diana Russell, April 2024

Vice-President – Thomas Pullen, April 2027

Secretary – Sharon Eisenmayer, April 2022

Treasurer – Judy Roessler, April 2022

Charleen Fisher April 2022

Jennifer Painter, April 2027

Susan Bates, April 2024

Sharon Eisenmayer and Judy Roessler informed the board that they will not be renewing their terms.

Steve Futrell, ERate Funding Solutions filed the E-Rate for FY2022 (07-01-2022 to 6-30-2023) FCC Form 471 application #21002201 for Category 1- Internet Services.

Absolute Transportation, Burlington Ia closed on December 24, 2021. On January 14, 2022 Director Smith called Nichol's Diesel Service in Galesburg, Il and they will service the bookmobile and the generator.

On January 21, 2022 Director Smith filed the quarterly Financial and Narrative Report for the Illinois State Library Grant "On the Road to Recovery: Transforming Library Spaces".

On January 18, 2022 Director Smith gave final approval for the new website with Vervocity. On January 24, 2022 the new website was moved to the deployment phase. This phase is where they perform the pre-launch tasks to get the site ready to launch. Training will be scheduled after the launch. On January 24, 2022 received the final invoice for \$3,100.00 for the new website.

Director Smith gave a report on the Central Illinois Library Legislative Meet-up she attended virtually on January 28, 2022.

On January 13, 2022 Director Smith completed the Illinois State Library Annual Certification for 2022. This certification is necessary for library system membership.

The following is the schedule for take and make crafts at the library:

January – 50 snowman crafts

February – Blind Date with a Book – Adults

February – Lego Contest – Kids

March – Pot of Gold Reading – Kids

April – Fancy Nancy Tea Party

May – Summer Reading Kick-off

Other –

- A picture of the front page of The New York Herald dated April 15, 1865 was donated to the library. The front page details the assassination of President Lincoln.
- The library has been designated as one of the memorials for Cheryl McChesney.
- Sharon Graham is writing a grant from the Henderson County Health Department that could be used to help with the costs of events at the library.
- The Thursday evening hours at the library have been well attended and will continue.
- 1-5-22 School canceled below temps so therefore the Bookmobile did not go.
 - 1-6-22 Recycle beings with Jackson Disposal
 - 1-10-22 PM on the furnaces and filters changed by Brockway
 - 1-11-22 Director Smith attended 1 of 4 webinars IMRF Authorized Agent Workshop Series.
 - 1-13-22 Had to cancel our program with Jeff Lox, we will reschedule at a later date.
 - 1-19-22 Director Smith attended the RAILS member update online.
 - 1-31-22 ABC Fire Extinguishers annual maintenance
 - 2-5-22 – Program by Donna Painter “Fermentation for Beginners” at 10:00 am
 - 2-10-22 – Program by Hannah (Allaman) Hill, Book Editor at 6:30 pm

Meeting adjourned at 6:45 p.m.

Next meeting is March 7, 2022 at 5:00 p.m.

Respectfully submitted,

Sharon Eisenmayer, Secretary

