

MAY 2025 AGENDA

1. Call to Order – **Monday, May 5, 2025**, at 5:00 p.m. at the Library.
2. Roll Call

| | | |
|----------------|---------------|---------------|
| _____ Day | _____ Hinshaw | _____ Russell |
| _____ Escorcia | _____ Painter | _____ Titus |
| _____ Gullberg | | |
3. Public Comments
4. Minutes of the April 7, 2025 meeting.
5. Financial Report for April.
6. Circulation for April.
7. Preliminary Working Budget FY2025-2026
8. Proposed Salaries FY2025-2026
9. Budget
 - Transfer \$4,000 from line-item Building Repair and Maintenance to line-item Books & Materials.
10. Board Mileage - Public Library District Act of 1991.
11. Vote & Adopt - Schedule of regular Library Board of Trustees' meeting dates including the time and location for the FY2025-2026 fiscal year. Ordinance No. 25-1.
12. Non-Resident Card Fee FY2025-2026 – Vote. Ordinance No. 25-2

Each year, Illinois public libraries are required to submit a form to RAILS by July 1 stating their participation status. The board's decision to participate in the Illinois Non-Resident Card program must be decided annually by the library's Board of Directors. The minimum fee HCPLD can charge for a non-resident card is: \$110.00. The minimum fee calculator is based on library income from local property taxes, service population and average household size (per latest U.S. census).
13. Statement of Economic Interests
14. IT Update
15. Summer Reading begins June 3, 2025, through July 26, 2025. The theme for this year is "Level Up At Your Library!" Every Tuesday morning from 9-10am Make and Take Crafts & Storytime/STEM projects start at 10am.
 - June 3 – Kickoff Party with Foam Cannon / June 17 – Storytime with the ROE#33 & Art in the Park Activity / June 24 – Stepping Stones / July 1 – Norma Jean Storytime / July 10 – Tie-Dye T-Shirts / July 26 – Summer Reading Party

16. Other –

- 4-01-25 – Shelby Carlson from 4-H with UI Extension Office came to do an SEL lesson called Mindful Me with the older kids on Tuesday morning.
- 4-01-25 – Library was a polling place
- 4-02-25 – Rick from Advance Business Solutions came to talk about IT services.
- 4-03-25 – Director Lambert attended an RSA Board Meeting at Lillie M. Evans PL
- 4-03-25 – Brockway came to do preventative maintenance and change filters.
- 4-03-25 – Kevin Titus with American Connection Corps through UI Extension Office, held Digital Navigation hours in the meeting room from 1-4pm. Kevin comes every Thursday, this collaboration helps teach our patrons about digital skills.
- 4-04-25 – Allied Pest Control came Annual Maintenance.
- 4-07-25 – National Library Week! Patrons came to guess how many bookworms were in the jar, and the closest guess won the jar at the end of the week.
- 4-08-25 – Storytime Around the World: Spain – National Empanada Day! The kids learned about Spain, older kids made castanets, everyone got to do a Pablo Picasso craft and try an apple cinnamon empanada. We had in attendance.
- 4-09-25 – Director Lambert met with Karsyn Hunt from Galesburg Community Foundation to discuss of Storytime Around the World program, they are writing an article about it!
- 4-10-25 – Author Visit with Julie Fehrenbacher, we had 4 in attendance.
- 4-10-25 – RSA Day! Director Lambert, Tee, and Cassiday attended RSA Day at Five Points Washington all day for sessions. Tee and Lambert also presented a programming session on Gingerbread Houses and Fancy Nancy.
- 4-11-25 – Patrons came in and made Nature Bookmarks.
- 4-14-25 – Director Lambert, Tee, and Baker decorated the barn for Fancy Nancy.
- 4-15-25 – The library held our 16th Annual Fancy Nancy Tea Party with 267 people including staff and volunteers in attendance.
- 4-15-25 – Gina Raymond from the ROE came for Storytime and did “Little Blue Truck’s Springtime,” the kids also got to decorate a flower pot and plant flower seeds. There were 32 people in attendance and each family left with a copy of the book.
- 4-16-25 – Rick from ABS came in again to talk about IT services.
- 4-19-25 – WIRC held a Storytime for Child Abuse Awareness month, the kids got a free copy of the book and did a hand painting craft. We had 8 in attendance.
- 4-21-25 – Seico came to do their Annual Fire Alarm Inspection.
- 4-22-25 – Alli from Birth to Five IL provided Storytime kids with a take & make Earth Day craft.
- 4-23-25 – Director Lambert attended a RAILS Zoom about Advocacy.
- 4-24-25 – Cookies & Conversations: Candy Kage came and did a presentation on Master Mixes. We had 11 people in attendance.
- 4-29-25 – Director Lambert went to the WCES Kindergarten Parent Night to promote the Summer Reading Program.
- 4-30-25 – Cookies & Conversations with Dr. Ute Chamberlin from WIU, she did a presentation on New Zealand. We had 5 in attendance.

Next meeting is June 3, 2025 at 5:00 p.m.