

August 4, 2025
Board Meeting Minutes

President Russell called the meeting to order at 5:02 p.m.

Day, Escorcia, Gullberg, Hinshaw, Russell, and Titus were all in attendance, along with Tee and Director Lambert. Painter was excused.

Preliminary Budget & Appropriations Ordinance Hearing began at 5:03pm and adjourned at 5:08pm.

Public Comments:

Members of the public are now invited to speak to the Board of Trustees. Remember to sign in on the Public Comment Sheet and identify yourself when called upon. Comments are limited to five minutes or less. Up to 15 minutes of time will be allowed for this agenda item. In compliance with OMA, actions may not be taken on items not already on the agenda, but action may be deferred to a later Board Meeting at the discretion of the Board.

The Henderson County Library Board reviewed the minutes from the July 7, 2025 board meeting. Motion was made by Escorcia and second by Day. Minutes were approved.

PROP A: July Financial Report: Motion by Titus, second by Day, all approved and motion was carried. Note for minutes, on June 19th, a charge of \$15.85 was made, that purchase has been canceled. Financial Report: Current Assets as of July 31, 2025 are \$368,710.07.

Expenses as of July 2025: \$46,520.65

Income: \$6,844.61

Raritan CD: \$ 61,968.23

Raritan CD: \$58,701.19

Stronghurst CD: \$57,229.39

Stronghurst CD: \$58,095.68

Circulation for July

Library Checkouts: 1774

Bookmobile Checkouts: 461

Interlibrary Loans in: 254

Interlibrary Loans out: 340

E-books Checkouts: 232

E-read IL: 49

Library Attendance: 981

Bookmobile Attendance: 90

Curbside Attendance: 2

New Users: 8

Hoopla Checkouts: 284

Meeting Room Use: 13

Library Spaces Use: 12

Website Visits: 505

Creative Bug: 1

PROP B: Raritan CD***06 matures on August 22nd. Titus made a motion to keep CD***06 in Raritan, Escorcia seconded the motion. All approved and motion was carried. CD****06 will stay in Raritan for 6 months at a rate of 4.00% and 4.08 APY.

PROP C: Motion – Escorcia. Second – Day. All approved and motion was carried to approve the Annual Financial Report for July 1, 2024 through June 30, 2025.

PROP D: Hinshaw motioned to approve the Budget and Appropriations Ordinance 25-3 for FY2025-2026. Escorcia second the motion. Board approved and motion was carried.

Director Lambert discussed many library projects with the board. The first is the ceiling issue on the East side of the building; she will contact companies for estimates. Next, Steve Earp will build a browsing bin to help organize more materials in children's area. Also, Director Lambert discussed Rosemary's Garden is finished and Mr. Bigger will be starting on the West side of the building this fall. Finally, Director Lambert received quotes from McLaughlin's Midwest Painting, formally Thompsons Painting, for three projects around the building. PROP E: The board approved McLaughlin's Midwest Painting to water

blast and paint parts of the exterior entry area. Titus motioned, Gullberg second, motion was carried and board approved to spend approx. \$2,759 on the entry.

Two policies were discussed and approved during the August meeting. The Board Bylaws, 1st – Hinshaw, 2nd – Titus, board approved. Electronic Meetings Policy, 1st – Escorcia, 2nd – Day, board approved. Also discussed during the August board meeting were the Strategic Plan/Activity Plan.

Summer Reading program update: 7/10 - Held annual Tie-Dye T-shirts with 149 in attendance. 7/26 - held the End of the Summer Reading Party with 127 in attendance. 7/26 - 249 total registered for the Summer Reading program. 170 met their first reading goal with 300,096 total pages were read.

7/1 – Author of the Norma Jean book came and read to the older kids. 7/4 – The library was closed for Independence Day. 7/9 – Director Lambert attended a webinar on Homeless Training and also attended the DAC meeting on zoom. 7/14 – Library staff attended the CPR & AED training held at the Health Department. 7/16 – Lambert, Tee, and Baker held Mad Scientist for some of the residents at Hope Haven. 7/18 – Director Lambert hosted the monthly Rural Directors meeting at HCPLD. 7/23 – Lambert, Allaman, and Webster attended the ROE Fest in Stronghurst. Director Lambert attended a webinar about an update to IL Standards for Public Libraries. Director Lambert also attended a webinar about AI in Libraries. 7/24 – Tessa from UI Extension Office held a Brain Health class we had 13 in attendance. 7/29 – Brockway came to do Preventative Maintenance and change filters.

The next meeting is September 8, 2025 at 5:00 p.m.

Meeting adjourned at 6:09 p.m.