

March 4, 2024  
Board Meeting Minutes

President Russell called the meeting to order at 5:00 pm.

Roll Call: Day, Escorcia, Gullberg, Hinshaw, Painter, Russell, and Titus were all in attendance. Tee and Cassidy were also present.

Public Comments:

Members of the public are now invited to speak to the Board of Trustees. Remember to sign in on the Public Comment Sheet and identify yourself when called upon. Comments are limited to five minutes or less. Up to 15 minutes of time will be allowed for this agenda item. In compliance with OMA, actions may not be taken on items not already on the agenda, but action may be deferred to a later Board meeting at the discretion of the Board.

The Board met with Staff member Sarah Cassidy to discuss the library, bookmobile, and future wishlist items.

The Henderson County Library Board reviewed the minutes from the February 5<sup>th</sup> Board meeting. Motion to approve the meeting minutes was made by Escorcia and second by Painter. All approved and motion was carried.

Prop A: Financial Report: 1<sup>st</sup> Day, 2<sup>nd</sup> Hinshaw. All approved and Motion carried.

Financial Report: Current Assets as of February 29, 2024 are \$481,704.42.

Expenses as of January 31: \$22,136.78      Income: \$1,765.16

Raritan CD\*\*\*26: \$58,218.72      Raritan CD\*\*\*64: \$53,820.50

Stronghurst CD\*\*\*23: \$54,288.14      Raritan CD\*\*\*07: \$55,858.85

Circulation for February

Library Checkouts: 2,467

Interlibrary Loans in: 398

E-books checkouts: 211

Library Attendance: 531

Curbside Attendance: 1

Hoopla Checkouts: 144

Library Spaces Use: 19

Mango: 10

Bookmobile Checkouts: 1,185

Interlibrary Loans out: 294

E-read IL: 37

Bookmobile attendance: 514

New Users: 5

Meeting room use: 8

Website Visits: 1,247

CreativeBug: 8

Prop B: Painter motioned to move \$1,000 from books and materials to Hoopla. Titus seconded the motion. All approved and motioned carried.

Prop C: Titus motioned to approve adding 10 GB of data for each of the 3 Hot Spots totaling an additional \$75 a month. Escorcia seconded, all approved and motioned carried.

Director Lambert asked the Board about Lawyer, Philip Lenzini continuing to complete the library's Budget and Appropriations Ordinance and the Levy Ordinance. She has spoken to other libraries, who complete these documents themselves. Board decided to continue using Lenzini this year with Director Lambert also doing them for comparison.

Director Lambert renewed the annual READSquared app subscription for \$395.00.

ABC Fire Extinguisher Sales and Service, Inc did their annual inspection, costing \$109.70.

Director Lambert renewed The Individual Employee Annual Membership for \$50. The 2024 ARSL Conference will be held in Springfield, MA in September 2024. She also renewed the Annual Membership for the Illinois Library Association for \$85.00. This conference will be held in October in Peoria, IL.

Director Lambert discussed with the board a 6-week technology course. Board approved paying \$200 for her to complete the class.

A request has been made for book plates to be added to donated books from the Cheryl McChesney memorials and donations. These will be attached to the hardcover classic books which will be replacing the paperback collection. Leftover money will then be used for STEM backpacks.

Director Lambert asked for volunteers to help with Fancy Nancy.

2-5-24 – RAILS Delivery counts the 5<sup>th</sup> – 9<sup>th</sup> for inter-library loans. 2-8-24 – Director Lambert attended the RSA Users Group meeting on Zoom. 2-15-24 – Cookies & Conversations: Kendall Hetrick gave a presentation on Photography and Eagles @ 11am in the meeting room with 5 in attendance. 2-16-24 – Director Lambert attended the Rural Director Meeting on Zoom @10am. 2-20-24 – Gina Raymond from the ROE #33 came to do Storytime and read “Tomorrow I’ll Be Brave by Jessica Hische,” and every family left with a copy of the book. 2-23-24 – RSA In-Person Fee Structure Meeting Round 2 on Zoom @ 1:00pm. 2-27-24 – Director Lambert attended the ARSL Directors Meeting on Zoom @ 11am

Next meeting is April 1, 2024, at 5:00 p.m.

Meeting adjourned at 5:55 pm.