

April 1, 2024
Board Meeting Minutes

Vice-President Day called the meeting to order at 5:04 p.m.

Roll Call: Day, Escorcia, Gullberg, Hinshaw, Painter, and Titus were all in attendance. Tee, Baker, and Allamen were also present. Absent: Russell

Public Comments:

Members of the public are now invited to speak to the Board of Trustees. Remember to sign in on the Public Comment Sheet and identify yourself when called upon. Comments are limited to five minutes or less. Up to 15 minutes of time will be allowed for this agenda item. In compliance with OMA, actions may not be taken on items not already on the agenda, but action may be deferred to a later Board meeting at the discretion of the Board.

The Board met with staff members Loreena Baker and Mary Allaman to discuss the library. Each employee discussed years of employment, future wish lists, and hopes for the library.

The Henderson County Library Board reviewed the minutes from the March Board meeting. Motion to approved the meeting minutes were made by Titus and second by Escorcia. All approved and motion was carried.

Prop A: Financial Report: 1st by Hinshaw, 2nd by Titus. All approved and Motion carried.

Financial Report: Current Assets as of March 31, 2024 are \$447,910.49.

Expenses as of March 31st: \$37,553.05 Income: \$3,3773.61

Raritan CD***26: \$58,448.12 Raritan CD***64: \$54,017.55

Stronghurst CD***23: \$54,964.88 Raritan CD***07: \$56,078.95

Brenda explained that \$14.99 and \$15.99 for a total of \$30.98 was reimbursed.

Circulation for March

Library Checkouts: 2,503

Interlibrary Loans in: 348

E-books checkouts: 212

Library Attendance: 598

Curbside Attendance: 0

Hoopla Checkouts: 150

Library Spaces Use: 18

Mango: 2

Bookmobile Checkouts: 1,139

Interlibrary Loans out: 275

E-read IL: 36

Bookmobile attendance: 460

New Users: 16

Meeting room use: 8

Website Visits: 330

Creative Bug: 3

Yesenia discussed the Sieco Fire Alarm System. They started March 12th and completed the installation process March 14th. The system will contact Yesenia if it recognizes issues in the library. Yesenia also discussed the library is waiting on a part for the generator, but she verified the generator is running its 30-minute weekly maintenance.

Both Hinshaw and Russell's terms expired April 2024. Yesenia spoke to Hinshaw about her current position on the board and if she would like to renew. Hinshaw would like to renew and is waiting on the County Board approval. Director Lambert plans to speak with Russell to see if she would like to renew as well.

Prop B: Escorcia motioned to approve signing the IGA for the RSA. Titus seconded the motion. All approved and motion was carried. Vice-President Day signed the IGA after the Board Meeting. The Henderson County Library will continue to be in the RSA consortium using the WorkFlows system.

Director Lambert discussed she spoke to USCellular about increasing the Gigabytes on the Hotspots. During the conversation, Director Lambert learned the hotspots are already on Unlimited Data, and there is no need to increase the data.

The 15th Annual Fancy Nancy Tea Party is scheduled for Tuesday, April 9, 2024 at 6:30 p.m. at the Barn at Fairview Acres. There are 99 kids and 109 adults signed up to attend the event. The use of the venue was donated by owners' Dan and Cristy Potts. Anya Durkee and Shari Pruett have donated their time and expertise as the photographers. Seth Peterson has offered to volunteer as the DJ. There are also many others who have volunteered their time to make the event successful.

Director Lambert discussed upcoming projects or current projects at the library. Some of the indoor projects include getting rid of the checkout cards in the books, moving the scannable barcodes to the outside of the books, inventorying all library books, and correcting the home location of the books, if needed. Some of the other projects being discussed are a ramp for the bookmobile, a Storywalk and a Music Garden. The library received a Grant to be used toward the Music Garden.

On March 28, 2024, 12 attended Cookies and Conversions with Coral Sietz on Sewing and Quilting. Upcoming events hosted by the library include the Fancy Nancy Tea Party on 4/9/24. On 4/18/24, Director Lambert will be giving a presentation at 7:00 p.m. during the Genealogy meeting detailing the newspaper database. On April 25th at 11:00 a.m., Cookies and Conversation with Candy Kage will be "Food Storage for a Year". Also on April 25th, Cherry Simmons will be hosting a painting party from 6:00-8:00 p.m. All slots have been filled for this event.

Other: 3/4/24-Staff began doing an inventory of all items in the library. 3/12/24-Gina Raymond and McKayla Eaton came to the library and did an Art Experience Storytime. There were 15 in attendance and all families received a copy of "How to Trap a Leprechaun." 3/14/24 – Sarah took the Bookmobile for an oil change at Flatt's Tire. 3/15/24 – Director Lambert attended the Rural Director's meeting and the ARSL Director's meeting both on Zoom. 3/19/24-the library was a polling place. 3/20/24-Director Lambert, Tee, and Baker attended RSA Day at Five Points Washington. This was an all-day event with many different sessions to attend. 3/25/24-John Cavanaugh donated a very nice table and chairs set to the library. The library has been giving out

viewers for patrons to use during the solar eclipse on April 8, 2024. 3/18-23/24, the library will be hosting a Lego Challenge. 5/28/24-7/20/24 will be the Summer Reading program. The theme this year will be “Read, Renew, and Repeat.

Next meeting May 6, 2024 at 5:00 p.m.

Meeting adjourned at 6:22 p.m.