

August 5, 2024
Board Meeting Minutes

President Russell called the meeting to order at 5:00 p.m.

Day, Escorcía, Gullberg, Hinshaw, Painter, and Russell were all in attendance, along with Allamen and Tee, Titus was excused.

Public Comments:

Members of the public are now invited to speak to the Board of Trustees. Remember to sign in on the Public Comment Sheet and identify yourself when called upon. Comments are limited to five minutes or less. Up to 15 minutes of time will be allowed for this agenda item. In compliance with OMA, actions may not be taken on items not already on the agenda, but action may be deferred to a later Board meeting at the discretion of the Board.

The Henderson County Library Board reviewed the minutes from the July Board meeting. Motion to approve the meeting minutes was made by Day and second by Escorcía. All approved. Motion passed.

Prop A: Financial Report: 1st by Escorcía, 2nd by Painter. All approved and Motion carried.

Financial Report: Current Assets as of July 31, 2024 are \$525,700.16

Expenses as of July 31st: \$33,742.39

Income: \$196,332.13

Raritan CD***26: \$59,423.14

Raritan CD***64: \$54,854.46

Stronghurst CD***23: \$55,657.59

Raritan CD***07: \$57,014.44

The \$9,460.64 received on June 28th, was changed to the Per Capita Grant budget line instead of Replacement Tax.

The library received the first installment of the FY24-25 property tax levy for \$182,145.71 on July 17, 2024.

Circulation for July

Library Checkouts: 1819

Bookmobile Checkouts: 480

Interlibrary Loans in: 294

Interlibrary Loans out: 329

E-books checkouts: 204

E-read IL: 35

Library Attendance: 728

Bookmobile attendance: 112

Curbside Attendance: 0

New Users: 36

Hoopla Checkouts: 192

Meeting room use: 4

Library Spaces Use: 17

Website Visits: 326

Mango: 0

Creative Bug: 2

Painter made a motion and Day second the motion to approve the Annual Financial Report for July 1, 2023 through June 30, 2024. Board approved and motion was carried.

On July 11th, Mr. Hansberger did a site visit with Allaman, Tee, and Director Lambert to discuss the process for this year's audit. He expects the audit to be completed in November/December.

Yesenia discussed with the Board projects for the library.

Prop C: Ty Bigger was hired and approved in June to do the landscaping. There will be different phases of the landscaping project, starting with Rosemary's Garden, then the front entrance, and finally the flagpole. A motion was made by Escorcia to approve the project, second by Gullberg, and approved by the entire board. The project should cost approximately \$5,000.00. Mr. Bigger will also be doing maintenance work which he will be paid for out of payroll.

Prop D: Escorcia made a motion to approve the purchase of 6 floor outlets to replace the 4 outlets (with 2 spares) which no longer work and are a hazard for the library. Painter second the motion. The Board approved this purchase and motion was carried to spend the \$900.00

The music garden work will begin on August 19th. The instruments have arrived and are in the Garage. Yesenia spoke with Mr. Lutz; he informed her the insurance should not increase much. The Board tabled the bench and table purchase until the September meeting.

The Ramp for the Bookmobile is longer and heavier than initially planned. It has been decided to cut off a piece to make it smaller and lighter.

In 2018, the library was caulked and waterproofed; there is now a new product which will help with rust spots. Director Lambert discussed with the Board about the exterior of the building and holding an event in 2026 for the library being in the building for 25 years.

For \$135, from September 2024 through August 2025, Illinois Libraries is hosting events that are open to the public with registration. Stats will be kept on numbers of attending, watching, or recording. Gullberg suggested the library offer a viewing at the library.

Summer Reading Program: July 9th, the library held the annual Stepping Stones craft with 75 in attendance. On the 20th, was the End of Summer Reading Party with 114 in attendance. Out of the 193 registered, 140 readers met their first reading goal, and 245,517 total pages were read.

7/12/24 - Director Lambert attended the BEAD webinar on Zoom. 7/17/27 - Director Lambert attended the first RSA board meeting at Lillie M. Evans Library in Princeville, IL and on the 19th, she attended the Rural Directors meeting at Williamsfield Public Library. Pat Burg was there to discuss the Illinois Public Library Annual Report (IPLAR). 7/23/24, Brockway came and changed filters and did maintenance at the library. 7/24/24, Allaman, Webster, and Lambert attended the ROE Fest in Stronghurst. 8/1/24 – Director Lambert attended the RSA board meeting at Fondulac Public Library. 8/29/24 – Is the next Community Conversation about the Memorial Music Garden. Director Lambert reached out to local schools and Tee will bring flyers to Locker Night at West Central.

Next meeting September 3, 2024 at 5:00pm

Meeting adjourned at 5:50 pm

