

JANUARY 2023 AGENDA

1. Call to Order – **Monday, January 9, 2023**, at 5:00 p.m. at the Library.
2. Roll Call  
    \_\_\_\_\_ Day                      \_\_\_\_\_ Gullberg                      \_\_\_\_\_ Pullen  
    \_\_\_\_\_ Fisher                    \_\_\_\_\_ Hinshaw                    \_\_\_\_\_ Russell  
    \_\_\_\_\_ Painter
3. Bi-County Insurance
  - Rich Lutz will speak with the board about all of the insurance policies in place
4. Minutes of December 5th meeting
5. Financial Report for December
6. CD – Raritan State Bank – CD#2 maturity date 1-09-2023. Will be cashed in and the money will be moved into a new 13 month CD, the rate is 3.40%
7. CD – Stronghurst Bank CD2 maturity date is 1-14-2023. Allaman will call for rates from area banks
8. Board Member –
  - Char Fisher is wanting to go off of the board. Amanda Mohr is interested and invited to attend the January 9 meeting
9. IMRF
  - Adopt a resolution to appoint Yesenia Lambert as the IMRF Authorized Agent – Board Secretary must certify appointment and sign IMRF Form 2.20.
10. Circulation for December
11. Staff
  - Director Smith retirement party Saturday, January 21 from 1 pm – 4pm
12. Per Capita Grant Requirements – Director to submit by January 30
13. Certificate of Status of Exempt Properties – Board President to sign and date
14. Open Meetings Act Designee and the Director needs to complete the training every year – Director Lambert will complete in January
15. FOIA Officer and the Director needs to complete training every year – Director Lambert will complete in January

16. Stats from Breakfast with Santa held: Dec. 10, 2022

17. Library Days and Dates to Remember 2023 – in board binders behind the legal tab

18. RAILS Annual Certification Begins January 3

The Annual Online Certification process runs from January 3 to March 31. Certification is required of all library system members to qualify for continuing system services and grant programs from the State Library.

19. Johnson Controls Fire Protection (Tyco Simplex Grinnell) – Annual billing for the Fire Alarm Contract which provides testing and inspection of this system. All parts and service calls are billable. - \$775.38. Contract dates: January 1, 2023 – December 31, 2023

Other –

- 12-1, 12-2, and 12-3 – Gingerbread House Decorating Days
- 12-2-22 – Stronghurst Christmas Walk – Directors Smith and Lambert and Char Fisher set up a table and handed out goody bags, popped popcorn, and raffled 4 books.
- 12-3-22 – Oquawka Lighted Christmas Parade – Cassiday drove the bookmobile, Director Smith, Lambert, and Allaman walked the parade route with two children handing out library bags and candy canes.
- 12-5-22 – Donna Painter held the last of a 4 week Yoga classes for chair and mat using the COVID-19 Grant
- 12-7-22 – Held a meet and greet reception all day for new Library Director Yesenia Lambert serving cookies and lemonade
- 12-8-22 – Closed the Library at 5 pm for Staff to hold a Christmas party
- 12-12-22 – Purchased the replacement battery and shelf for the AED Defibrillator using Book Sale money. Total: \$175.55
- 12-22-22 – Closed the library at noon due to blowing snow and frigid temperatures
- 12-23-22 – Closed the library due to blowing snow and frigid temperatures

Next meeting is February 6, 2023 at 5:00p.m.