

## OCTOBER AGENDA

1. Call to Order – **Monday, October 2, 2023**, at 5:00 p.m. at the Library.
2. Roll Call

_____ Day	_____ Gullberg	_____ Russell
_____ Escorcia	_____ Hinshaw	_____ Titus
	_____ Painter	
3. Public Comments:

Members of the public are now invited to speak to the Board of Trustees. Remember to sign in on the Public Comment Sheet and identify yourself when called upon. Comments are limited to five minutes or less. Up to 15 minutes of time will be allowed for this agenda item. In compliance with OMA, actions may not be taken on items not already on the agenda, but action may be deferred to a later Board meeting at the discretion of the Board.
4. Tax Levy Ordinance Number 23-4 – increase the proposed corporate and special purpose property taxes to be levied for FY2024 are \$334,000.00. This represents a 4.974% increase over the previous year. Vote
5. Minutes of the September 11 meeting
6. Financial Report for September.
7. Circulation for September.
8. CD – Bank of Stronghurst CD
  - 9-18-23 – Diana Russell cashed the CD for \$53,619.73 And moved into a 9-month CD with rate of 5.00% and an APY of 5.09%
9. Property Tax – 9-25-23 received the 3<sup>rd</sup> installment \$83,538.08
10. CCS Computers –
  - 8-12-23 – Bob Lionberger emailed me a quote for computers with a better hard drive.
11. ERATE
  - 9-19-23 filed the E-Rate Funding FCC form 470 for Internet Access Services funding for (July 1, 2024 – June 30, 2025)
12. Pekin Insurance Company –
  - Workers Comp Audit – Director Lambert and Tee completed and emailed on 9-29-23.
  - Director Lambert emailed Rich Lutz to see if the security cameras needed to be added to insurance policy. He said that if they are permanently mounted, they would be considered part of your building coverage and do not need to be added.
13. Building Maintenance – Carpet Quotes

#### 14. Auditor

#### 15. Outreach

- 9-17-23 – Cassiday decorated two poles in Oquawka for fall.
- 10-21-23 – “2<sup>nd</sup> Annual Fall For Biggsville” festival on Main Street in Biggsville from 5pm-7pm. Sarah will take the Bookmobile and pass out candy for the Trunk-or-Treat.

#### 16. Other –

- 9-6-23 – Director Lambert attended the West Central Elementary School Ice Cream Party for 67 students that met the first reading goal in our summer reading program hosted by Principal Mrs. Lafary
- 9-12-23 – Director Lambert attended a webinar about RAILS Boundless App.
- 9-12-23 – Some staff from the Burlington Library came to look at our Bookmobile because they are looking into getting one for their library.
- 9-15-23 – Director Lambert attended Rural Directors meeting at Lillie M. Evans Library in Princeville, IL where Phil Lenzini spoke on different topics.
- 9-15-23 – Director Lambert took two copies of the Budget & Appropriations Ordinance, the Decennial Committee Report and the Annual Financial Report to the Henderson County Clerk to be stamped and filed.
- 9-16-23 – Director Lambert and Tee set up tables at the Stronghurst Fall Festival. Sold sale books, handed out flyers, and did a spin the wheel give away. Thanks to Brenda Tee for helping run it and Mary Allaman for being here to keep the library open.
- Book Sale was held in the meeting room on Saturday Sept. 16<sup>th</sup> – 23<sup>rd</sup>. The book sale was open during all library hours.
- 9-20-23 – Bob Lionberger came in to set up the high school staff computer.
- 9-21-23 – Baker spoke to the West Central Pre-K parents about 1000 Books Before Kindergarten, and Dolly Parton Imagination program.
- 9-19/23-23 – Director Lambert attended the ARSL (Association of Rural and Small Libraries) Conference in Wichita, Kansas.
- 9-23-23 – Power went out and generator did not come on. Ross Bigger came, it had low coolant. Library staff need to monitor for Monday Maintenance run.
- 9-26-23 – Gina Raymond from the ROE #33 came to do Storytime and read “If You Give a Pig a Pancake,” and every family left with a copy of the book. Baker and Lambert also got pancakes and apple juice to serve because it was “National Pancake Day.”

Next meeting is November 6, 2023, at 5:00 p.m.