

MARCH 2023 AGENDA

1. Call to Order – **Monday, March 6, 2023**, at 5:00 p.m. at the library.
2. Roll Call

<u> </u> Day	<u> </u> Hinshaw	<u> </u> Pullen
<u> </u> Gullberg	<u> </u> Painter	<u> </u> Russell
3. Bi-County Insurance
 - Rich Lutz will speak with the board about raising the Library’s Insurance Policy.
4. The Board meets with Brenda Tee
5. Minutes of February 6th meeting.
6. Board Trustees
 - Jack Escorica pending County Board approval at their March 14th Board meeting.
7. Financial Report for February.
8. Move \$500 from line-item Equipment Repair and Maintenance to line-item Insurance for Treasurer’s Bond coming out in March.
9. Move \$1,200 from line-item Ameren Power to line-item US Cellular Library Internet
10. Hoopla – Add \$1000 to subscription.
11. Circulation for February.
12. Lawyer – Philip Lenzini, Peoria, IL.
 - Do you want Phil to prepare the Henderson County PLD’s Budget and Appropriations Ordinance and the Levy Ordinance again this year?
13. READSquared
 - Director Lambert renewed the annual READSquared app subscription for \$362.08. Good from April 1st, 2023 – March 31st, 2024.
14. Bookmobile
 - Sarah called Flatt Tire in Stronghurst and got a quote on how much it would be to start taking the Bookmobile there instead of Galesburg, to get an oil change. He quoted us \$80.34, which includes an oil change, and checking the tires, brakes, and all fluids.
 - Sarah took the steps from the bookmobile to Oquawka Boats and Fabrications to have them cut 2inches off the steps and reweld them at no charge.

15. Johnson Controls (Tyco Simplex Grinnell)
 - 02-06-23 Annual Fire Alarm system test and inspection completed. The Fire Alarm in the main entrance was broken and needed to be replaced, the total was \$199.84 with no deficiencies.
 - Annual billing for the Fire Alarm Monitoring Contract which provides 24-hour monitoring, repair and/or replacement of communicator as needed, daily review of condition codes and one program change per year. \$506.66
16. ABC Fire Extinguisher Sales & Services, Inc.
 - Minimum Service Charge for Annual Inspection \$56.80
17. The Association for Rural & Small Libraries- Director Lambert renewed Individual Employee Annual Membership for \$50.00. The 2023 ARSL Conference will be held September 20-23, 2023, in Wichita, KS
18. Language Learning Resource
 - The library has been looking into getting an online Digital Language Learning resource. We sent out a survey and 92% of people responded Very Likely or Somewhat Likely to using a language learning service if the library were to offer it.
 - Director Lambert reached out to RAILS and they are currently looking into this as well for the libraries, so we will wait to hear back from them about any changes.
19. Interior Painting
 - 2-09-23 – Joe Thompson from Thompson Brother’s Painting came to the library to quote us for the cost of painting.
 - 2-23-23 – Bob Barry from Spectrum Painting came to the library to quote us for painting.
20. Other –
 - 2-6-23 – Donna Painter started a 4-week Yoga chair and mat class on Mondays. Paid for by the COVID-19 Grant through the Henderson County Health Department.
 - 2-13-23 – RSA Delivery count the 13th – 17th for inter-library loans.
 - 2-09-23 - Director Lambert listened to the RSA User Group webinar.
 - 2-16-23 – We closed the library at 6:00pm, due to the weather conditions.
 - 2-17-23 – Director Lambert joined the Rural Directors meeting on Zoom @ 10:00am
 - 2-23-23 – New Library Hours started. (Closing at 7pm on Thursday and opening at 8am Saturdays)
 - 2-28-23 – Adult Winter Reading program ended, and all participants received a free book. (We have so many donations in great condition that we already own so we set them aside to give away)
 - Fancy Nancy Tea Party will be on Tuesday March 21, 2023, at 6:30 pm. Held at the Barn at Fairview Acres, Biggsville, IL

Next meeting is April 3, 2023, at 5:00 p.m.