

MAY 2022 AGENDA

1. Call to Order – **Monday, May 2, 2022**, at 5:00 p.m. at the Library.
2. Roll Call

_____ Day	_____ Gullberg	_____ Pullen
_____ Fisher	_____ Hinshaw	_____ Russell
	_____ Painter	
3. Meet with staff Sarah Cassiday and Mary Allaman
4. Minutes of the April 4, 2022 meeting.
5. Financial Report for April.
6. Circulation for April.
7. IMRF – Preliminary Notice of IMRF Contribution Rate for Calendar Year 2023 – 11.70%.
8. Preliminary Working Budget FY2022-23.
9. Board Mileage – checks. Mileage .57.5 cents per mile.
10. Staff -
  - Review staff salaries FY2022-2023.
  - The new minimum wage goes into effect January 1, 2023 for those 18 years and older to \$13 per hour and those under 18 years of age who have not worked more than 650 hours during a calendar year will be paid \$10.50 per hour from Jan. 1, 2023 through December 31, 2023.
11. Statement of Economic Interests – Board members serving in 2022 must complete the form to be filed with the Henderson County Clerk.
12. Bookmobile
  - 4-4-22 – Director Smith and Russell signed paperwork and brought 2020 Cargo Van
  - 4-18-22- Director Smith took the 2009 Ford Truck to Stronghurst Collision
  - 4-19-22 Director Smith took the 2020 Cargo Van to Stronghurst Collision
  - 4-22-22 – Deadline for Bookmobile Logo from West Central Students
  - Process for receiving sealed bids for the 2009 Ford 450 Truck. Should the Director contact the attorney?
13. RSA
  - RSA Membership – July for FY2022-23 - \$1760 this includes the 10% extra non-OCLC fee
  - ADML – July for FY2022-23 - will be 11 cents per patron in your population served. 2020 census figure 6391 based on that figure \$703

14. RAILS

- Find More Illinois participation fee is waived for FY2023 (July 1, 2022 – June 30, 2023) Next invoice for Find More Illinois participation will be sent on or around July 1, 2023, fee will be estimated at \$400

15. ERATE funding -

- Steve Futrell, ERate Funding Solutions filed the E-Rate FY22 (07/01/22 – 06/30/23) FCC Form 471 #221002201, Application for Funding for Category 1 Internet Service.
- MTC will be contacted that we will want the bills discounted.

16. Emergency Connectivity Fund (ECF)

- 11-23-21 – ECF Funding Commitment Decision Letter, ECF FCC Form 471 ECF2021108913, Total Committed \$2637.72
- 2-8-22 – ECF Funding Commitment Decision Letter, ECF FCC Form 471 ECF222118354, Total Committed \$2690.88 for US Cellular services
- 3-8-22- reimbursement received Electronic funds transfer \$1623.90
- 4-11-22 - reimbursement received Electronic funds transfer \$1919.78

17. Copy Machine annual renewal maintenance contract – Office Specialist the annual maintenance agreement contractor for the SHARP MX-2616N copier, will expire on May 30, 2022. The new rate for the MX-2616N copier has been established at \_\_\_\_ per black & white copy and \_\_\_\_ per color copy, which includes all labor, parts (including drums) and supplies (toner and developer), excluding paper and staples. They contact us the last week of each month to obtain the current meter reading. We are invoiced for our actual monthly copies, less any applicable service copies.

18. Summer Reading begins May 31, 2022, through July 22, 2022. The theme for this year is “Read Beyond the Beaten Path”.

- READsquared app - Crafts & STEM projects – Outdoor Family Night June 9 - Stepping Stones June 16 – Tie-Dye T-shirts June 23 – End of Summer Party July 16

19. Fancy Nancy –

- 4-12-22 – The 13<sup>th</sup> Annual Fancy Nancy Tea Party was held at the Barn at Fairview Acres at 6:30 pm with 208 in attendance. We had 18 tables and 20 hostesses with 12 at each table. Queens table with 9, 4 volunteers, 7 staff working.

20. Memorial Plaque with engraved name plates

21. Other –

- 4-4-22 – Raritan State Bank presented Director Smith with a \$50 check and a Children’s book titled “Carnival Thrills and Dollar Bills: A book about U.S. currency.” As Raritan State bank is celebrating community banking week “Books to Brighten Young Minds Month”.
- 4-5-22 – Brockway tech preventative maintenance on the furnace units.
- 4-14-22 – Allaman and Tee attended RSA Day event held in Washington, IL.

Next meeting is June 6, 2022 at 5:00 p.m.

