

MAY 2024 AGENDA

1. Call to Order – **Monday, May 6, 2024**, at 5:00 p.m. at the Library.

2. Roll Call

_____ Day	_____ Hinshaw	_____ Russell
_____ Escorcia	_____ Painter	_____ Titus
_____ Gullberg		

3. Public Comments

4. Minutes of the April 1, 2024 meeting.

5. Financial Report for April.

6. Circulation for April.

7. IMRF – Preliminary Notice of IMRF Contribution Rate for Calendar Year 2025 – 13.39%

8. Vote & Adopt - Schedule of regular Library Board of Trustees’ meeting dates including the time and location for the FY2024 – 2025 fiscal year. Ordinance No. 24-1.

9. Office Specialists – New Copier

10. Budget

- Transfer money from line-item Building Repair and Maintenance to line-item Equipment.
- Transfer \$3,000 from line-item Building Repair and Maintenance to line-item Summer Reading
- Transfer \$1,000 from line-item Building Repair and Maintenance to line-item Digital Resources.

11. Library Projects

- Memorial Music Garden Equipment
 - Insurance & Security Cameras Update
- Bookmobile Ramp/ Installation
- Storage Shed
- Concrete
- Storywalk
- Landscaping

12. Board Mileage checks. Mileage .67 cents (since Jan.) per mile

13. Preliminary Budget Working Budget FY2024-25

14. **Closed Session** – Personnel Staff Salaries FY2024-2025

15. Summer Reading begins May 28, 2024, through July 20, 2024. The theme for this year is “Read, Renew, Repeat” READsquared app – Every Tuesday morning from 9-10am Crafts & STEM projects, Storytime starts at 10am.

- May 28 – Kickoff Party with Upcycle Bowling / June 4 – Storytime with Therapy Dogs / June 18 – Storytime with the ROE#33 & Bubble Activity / June 20 – Tie-Dye T-Shirts / June 27 – Outdoor Night w/ the Butterfly Lady / July 9 – Stepping Stones / July 20 – Summer Reading Party

16. Other –

- 04-08-24 – Director Lambert, Allaman, Tee, and Baker all made about 1,000 pinwheels for the Fancy Nancy Tea Party.
- 04-09-24 – The library held our 15th Annual Fancy Nancy Tea Party with 245 people including staff and volunteers in attendance.
- 04-10-24 – Kevin from Office Specialists stopped by to talk about a new copier.
- 04-11-24 – Ty Inghram from Inghram Lawn & Landscape was in to look at our current landscape and get a quote together for us.
- 04-12-24 – Bigger Electric replaced the three ceiling fans in the library and added light bulbs.
- 04-12-24 – Director Lambert attended the Western Illinois Digital Access Conference at Western Illinois University in Macomb put together by RAILS.
- 04-18-24 – Director Lambert is talking with Travis Pence from Stronghurst Repair and Collision to see what our options are for the Bookmobile Ramp that will still allow us to close the doors.
- 04-18-24 – Director Lambert spoke at the Genealogy Society meeting and did a presentation on our new newspaper database with 18 in attendance.
- 04-22-24 – Director Lambert attended the Zoom meeting with the State Librarian & all RAILS members @ 2pm
- 04-22-24 – Director Lambert interviewed two students for the shelving position.
- 04-23-24 – Gina Raymond from the ROE came for Storytime and did “Singing in the Rain” illustrated by Tip Hopgood, there were 21 people in attendance and each family left with a copy of the book.
- 04-24-24 – Director Lambert met with the new Birth to Five Illinois rep Jim Walters
- 04-24-24 – Brockway came to do preventative maintenance and change filters.
- 04-24-24 – Director Lambert interviewed another applicant for the shelver position.
- 04-25-24 – Director Lambert took the BM to Oquawka Boats and Fabrications to see if they can build us a ramp.
- 04-25-24 – Cookies & Conversations: Candy Kage came and did a presentation on food storage for a year and canning/preserving. We had 8 people in attendance.
- 04-25-24 – Cherry Simmons held a painting class in the meeting room from 6pm-8pm. We had 22 in attendance.
- 04-30-24 – Director Lambert went to the WCES Kindergarten Transition Night to promote the Summer Reading Program.

Next meeting is June 3, 2024 at 5:00 p.m.