

JULY 2022 AGENDA

1. Call to Order – **Monday, July 11, 2022**, at 5:00 p.m. at the Library.
2. Roll Call

_____ Day	_____ Gullberg	_____ Pullen
_____ Fisher	_____ Hinshaw	_____ Russell
	_____ Painter	
3. Bookmobile - Sealed Bids for the 2009 Ford E450 to be opened
 - 6-13-22 – Director Smith and Cassiday picked up the 2020 Van from Stronghurst Collision
 - 6-29-22 – Director Smith and Cassiday met with Sherwood Company to design the logo for the Van
 - 7-8-22 – Sealed Bids for the 2009 Ford E450 due, to be dropped off no later than 2:00pm
4. Minutes of June 6th meeting.
5. Financial Report for June.
6. Circulation for June.
7. Preliminary Annual Budget & Appropriations Ordinance 22-3 for FY22-23.
8. Board
 - Approve Heather Hinshaw to replace Char Fisher as Secretary
 - Add Heather Hinshaw to Raritan State Bank signature card
9. Personnel
 - Denny Hilligoss last day 7-1-22
10. Per Capita Grant Award
 - On 6-29-22 received the Award letter from Jesse White, Secretary of State for the FY2022 Illinois Public Library Per Capita Grant in the amount of \$9,426.73. Over \$18 million is being awarded this year to Illinois public libraries this year. With that in mind, libraries have until August 15, 2023, to expend FY2022 per capita funds. The FY2022 expenditures report must be submitted with the FY2024 application, due January 30, 2024
11. The annual Audit is to be scheduled for July with Cavanaugh, Davies, Blackman & Cramblet, Monmouth, IL.

12. IRS increases mileage rate for remainder of 2022 from \$.585 to \$.625 for July – December 2022

13. Henderson County Health Department
 - 5-24-22 Director Smith and Baker met with Sharon Graham to discuss the COVID-19 Response Grant – 2022 that the health department included the library to hold programs for school children. They received \$11,714.06 to be expended by December 20, 2022, for programs and other services from the Henderson County Public Library.
 - 6-22-22 – Baker and Tee met with West Central Middle School principal Sara Ryner, Cory, Miller and Lox to discuss plans for an Escape Room to be held at the school

14. End of Summer Reading
 - 6-9-22 – Outdoor Family Night – scavenger hunt, Rhonda Brady presented a program on Monarch butterflies, butterfly craft, roasted hot dogs and s'mores with 60 in attendance
 - 6-16-22 – 75 stepping stones were made
 - 6-21-22 – Anna Sharp, Illinois Ag in the Classroom teacher held a presentation on Worms during storytime hour
 - 6-23-22 – 203 tshirts were tie-dyed
 - 6-24-22 – 146 registered
 - 6-24-22 – 65 have met their first level reading goal
 - 6-24-22 – 50,259 pages read
 - 7-16-22 - Outdoors party from 10:00am-noon. I will need 4 board members to work the lunch

15. Other –
 - 6-17-22 – Turning Pages Book Club donated \$150 towards the Outdoor Family Night meal and the STEM Fruit kabobs snack for storytime children
 - 6-18-22 – Henderson County Retired Teachers have dissolved their group and donated funds from their account to the library to be used for children for \$948.10
 - 6-22-22 – Received and invoice from Jackson Disposal they have been bought by LRS Company. Their office is in Monmouth with the headquarters in Michigan
 - 6-22-22 – Hoopla to RSAcat integration was done on 6-28-22. RSA will invoice the library for \$143 and includes both the year one sync cost and the installation fee. Moving forward in year two and beyond, starting July 1, 2023, the annual fee is going to be \$52.

Next meeting is August 8, 2022, at 5:00 p.m.