

AUGUST AGENDA

1. Call to Order – **Monday, August 8, 2022**, at 5:00 p.m. at the Library.
2. Roll Call

_____ Day	_____ Gullberg	_____ Pullen
_____ Fisher	_____ Hinshaw	_____ Russell
	_____ Painter	
3. Hearing for the Preliminary Budget & Appropriations Ordinance FY2022-2023 – Ordinance 22-3
4. Auditors, Cavanaugh Davies Blackman & Cramblet, Monmouth, IL, came to pick up all of the financial on July 22, 2022, and took to their office to complete the audit
5. Minutes of the July 8th Director Search Committee meeting
6. Minutes of July 11th meeting.
7. Financial Report for July.
8. 7-28-22 – received first installment of the FY22-23 property tax levy for \$175,036.85
9. Circulation for July.
10. Annual Financial Report for July 1, 2021 – June 30, 2022 will need treasurer signature
11. Personnel –
 - Director Search Committee update – posted the job position on the website and facebook. Other
 - 7-11-22 – Hired Kaya Broadwater as high school shelver
 - 7-19-22 – Hired Loreena Baker as Janitor 3 hours a week
 - 8-10-22 – Ross Vancil last day
 - 8-16-22 – Tristin Johnson last day
12. Bookmobile
 - 6-29-22 – Director Smith and Cassidy took the 2020 van to Sherwood Company to measure for the decals
 - 7-18-22 – Director Smith and Tyler Sherwood have emailed back and forth with design changes
 - 7-14-22 – Winning the bid for the 2009 Ford Truck was Caleb and Danielle Covert, they met with Director Smith and Russell to sign paperwork and present a check
13. Henderson County Health Department – COVID-19 Response Grant
 - 7-28-22 – Received a check for reimbursement for \$355.16

- 7-7-22 – Baker, Cassiday and Tee attended Downtown Escape Room, Galesburg, Il
 - 7-12-22 – Baker and Tee met with West Central Middle School Principal Sara Ryner, Lox, Miller planning the Escape Room to be held at the middle school Thursday, October 27 and Friday, October 28. We will purchase 200 copies of Escape from Mr. Lemoncello’s Library by Chris Grabenstein for students
14. On the Road to Recovery: Transforming Library Spaces Grant
- 7-15-22 – Director Smith submitted the Quarterly Report
 - 7-15-22 – Received an update from Electrical Engineering & Equipment Company, Davenport, Ia stating the generator is scheduled to arrive 9-14-22
15. Access Systems, Burlington, Iowa
- 7-18-22 – Director Smith and Tee met with Sean of Access Systems, Burlington, Iowa to discuss the phone system and upgrading to the cloud
16. Building Maintenance and Goals
- One or two study rooms that have plexiglass enclosure
 - Flooring in the children’s area
 - Flooring in front of the circulation counter
 - Additional Parking Lot
17. Other –
- 6-29-22 – Allied Termite & Pest Control returned to complete the semi- annually pest control, because it had rained when they were here in May
 - 7-14-22 –Director Smith set up a table for the ROE Summerfest held at the Stronghurst Park. Handed out 50 plastic library bags with library flyers and gave away book sale books to the children
 - 7-16-22 – Held the End of Summer Reading Party with 120 in attendance
 - 7-21-22 – Children’s author Brent Hickenbottom presented a program and read two of his books with 11 in attendance
 - 7-27-22 – Brockway Inc. Co. service tech changed the filters and preventative maintenance

Next meeting is Sept. 12, 2022 at 5:00 p.m.