

SEPTEMBER 2021 AGENDA- Special Meeting at 5:00pm

1. Call to Order – **Monday, Sept. 13, 2021**, at 5:00 p.m. at the Library.

2. Roll Call
 ___ Bates
 ___ Eisenmayer ___ Painter ___ Roessler
 ___ Fisher ___ Pullen ___ Russell

3. Budget & Appropriations Ordinance 21-3 Increase the proposed corporate and special purpose property taxes to be levied for FY2022 for \$302,900.00. This represents a 4.9% increase.
 Vote. If approved – signatures of the board president and secretary. Signature for the certificate from the board secretary.

Adjourn _____ p.m.

SEPTEMBER AGENDA – Regular Meeting

1. Roll Call
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 ___ Eisenmayer ___ Painter ___ Roessler
 ___ Fisher ___ Pullen ___ Russell

2. Minutes of August 9th meeting.

3. Financial Report for August.

4. Auditors, Cavanaugh Davies Blackman & Cramblet, Monmouth, IL, Joni came to pick up all of the financial on August 3, 2021 and took to their office to complete the audit. The audit report was delivered 8-24-21 - Review Audit Report.

5. Tax Levy - received the 2nd installment 8-24-21 for \$38,843.72.

6. CD # 1 at Raritan State Bank renewal date is 10-6-21. The current rate is 0.8 with a yield of 0.8. The account does automatically renew. Hilligoss will check rates at area banks.

7. 8-12-21 – Received the FY21 Per Capita Grant funds \$10,813.23.

8. Circulation for August.

9. Staff

10. Library Hours
 - Open an evening during the fall/winter? Thursday 9:00 am – 8:00 pm.
 - Reduce Saturday hours? 9:00 am – 1:00 pm.

11. RAILS

- Find More Illinois – agreement signed. Wednesday, September 29, 2021, RAILS technology special projects coordinator will hold all day training here at the library for Smith, Tee, Allaman and Baker.

12. Emergency Connectivity Fund Program administered by Universal Service Administrative Co. The Emergency Connectivity Fund Program will reimburse schools and libraries for the reasonable costs of eligible equipment and broadband connections used to help students, staff, and patrons who otherwise lack access to be able to engage in remote learning. What's Covered: The fund will reimburse reasonable costs of eligible equipment such as Wi-Fi, hotspots, modems, routers, devices that combine a modem and router, connected devices, and eligible broadband connections.

- ERATE – connectivity for free hotspots. Steve Futrell, E-Rate Funding Solutions, LLC has completed Form 471 for 3 hotspots on 8-9-21.
- US Cellular gave us a quote for the 3 hotspots to be checked out by our patrons.

13. Vervocity

- Website – final changes to the homepage.

14. MTC

- 8-27-21 -MTC Communications has opened their unlimited date WiFi Hotspot Network for free to keep community members connected. MTC Communication tech installed the WiFi adapter on the outside of the library building. WiFi for free by choosing “MTC Hotspot” one hour of free use that reaches the entire library parking lot.

15. Illinois State Library Grant Opportunity. Grants will be awarded using funding from the U.S. Institute of Museum and Library Services, under the provisions of the American Rescue Plan Act of 2021.

- 8-15-21 Director Smith submitted the grant “On the Road to Recovery: Transforming Library Spaces”. Director Smith wrote the grant asking for a backup generator. Bigger Electric gave a quote for a backup Kohler Generator.

16. Building Maintenance and Goals

- Replace 4 furnace units
- Two dedicated study rooms
- Flooring in the main library in front of the circulation counter
- Flooring in the children's section
- Backup Generator
- Additional Parking

17. Rural Development Grant – paperwork has been turned into the state office.

18. ILA (Illinois Library Association) Conference – October 12 - 14, 2021 the theme this year is Breaking Down Barriers Building Up Communities to be held at virtually. Director Smith is registered to attend virtually.

19. ARSL Conference will be held October 20 –23, 2021. Early Bird Registration is by August 24th. The theme this year is *The Biggest Little Library Conference and will be held in Reno, Nevada*. Director Smith is registered to attend virtually.

19. Bookmobile –

- 8-24-21 - The bookmobile returned to West Central School buildings.
- 8-24-21 – The battery was drained at her stop in Media. Bruce was able to put the jumper cables on and get it started. This battery was put in February 2016. Country Auto had a new battery, Cassiday then drove to Country Auto and they were able to install the same afternoon.

20. 1000 Books Before Kindergarten Party, Saturday August 14, 2021, at 10am

- 8 children have reached 1000 books.
- The children made their own book titled “I Wish that I had 1000...”, we had pictures cut out of magazines for them to choose to glue into their book
- Served packaged cookies and mini cupcakes
- Played a game and took each child’s picture for the Wall of Champions.

21. Readsquared –

- Fall/winter/spring program for pre-school storytime to begin 9-14-21. STEM activities begin for the older homeschooled children.
- 1000 Books Before Kindergarten
- Will be starting an adult reading program along with a take home craft. “Fall in Love with Reading” to start Monday, Sept. 13 – Friday, Nov. 5th.
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22. Outreach –

- 9-18-21 – Stronghurst Fall Festival at the Park - Director Smith will set up tables from 9-3. Sign-up sheet -if any of the board would like to work an hour shift.
- 9-25-21 – Oquawka Schuyler Street Stroll Craft & Vendor Show – Sarah Cassiday will take the Bookmobile and set up a table from 9-3. Sign-up sheet if any of the board would like to work an hour shift.
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23. Illinois Department of Natural Resources’ Division of Education will be sending a trunk available for loan “Illinois Wild Mammals”. The trunks are large, plastic tubs filled with teaching tools on the topic.

24. Other-

- 8-5-21 – Director Smith attended the RSA Users Group webinar.
- West Central School registration was online, Cassiday has registered student’s bookmobile cards from the class lists.
- 8-5-21 – 8-9-21 – Community Service student needs 30 hours – Director has had him clean and weed each flower beds, washed all the interior/exterior windows. Power washed the sidewalk to remove the sidewalk paint.

- 8-9-21 – Cassidy took the Bookmobile to Absolute Transportation to have them look at the oil filter on the generator as we had oil on the garage floor. The filter needed to be tightened.
- 8-14-20 – Changed the 9-volt battery in the Smoke/Carbon Monoxide Detector in the garage.
- 8-17-21 – Bob Lionberger, CCS Computers delivered the 2 WiFi adapters for staff computers and installed the adapters.
- Sidewalk Book Sale will be Thursday September 23 from 8-5, Friday, September 24 from 8-5 and Saturday, September 25, 2021, from 8-2 weather permitting. Will move into the meeting room is needed.

Adjourn _____ p.m.

Next meeting is October 11, 2021 at 5:00 p.m.