

Henderson County Library Board of Trustees
Special Meeting
March 7, 2022

President Russell called the meeting to order at 4:00 p.m. Present were Bates, Eisenmayer, Fisher, Painter, Roessler, Russell and Director Smith. Pullen was excused. 12 guests were in attendance.

The purpose of this meeting was to inform the public on the situation concerning the bookmobile. Information was shared about the current bookmobile and options for possible replacement of the current bookmobile. Letters were read and guests gave comments.

Meeting adjourned at 4:54p.m.

Henderson County Library Board of Trustees
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President Russell called the meeting or order at 5:04 p.m. Present were Bates, Eisenmayer, Fisher, Painter, Roessler, Russell , Director Smith and Accounting Clerk Hilligoss. Pullen was excused.

Fisher moved with a second by Bates to approve the minutes of the February 7, 2022 meeting. Motion carried.

Financial Report: Current assets are \$560,234.96. Expenses for February were \$18,526.45. Income for February was \$4,754.33. Raritan CD#1 balance \$56,137.45. Raritan CD#2 balance \$51,661.06. Bank of Stronghurst CD#1 balance \$53,154.08 Bank of Stronghurst CD#2 balance \$53,580.83.

Prop A: Eisenmayer moved with a second by Painter to accept the financial report. Roll was called and motion carried.

Prop B: Bates moved with a second by Fisher to renew Bank of Stronghurst CD#1 for a term of 18 months @ .40% interest rate. This CD comes up for renewal on March 16, 2022. Roll was called and motion carried.

Prop C: Eisenmayer moved with a second by Roessler to move \$1,500.00 from line item Equipment to line item Programs. Roll was called and motion carried.

Prop D: Fisher moved with a second by Bates to employee Philip Lenzini, lawyer, to prepare the Henderson County PLD's Budget and Appropriations Ordinance and the Tax Levy Ordinance for this year. Roll was called and motion carried.

Circulation for February

| | | | |
|-----------------------|------|------------------------|-----|
| Library checkouts | 2751 | Bookmobile checkouts | 896 |
| Interlibrary loans in | 322 | Interlibrary loans out | 316 |
| Total circulation | 3647 | | |
| E-books checkouts | 187 | E-read Illinois | 35 |
| Library attendance | 507 | Bookmobile attendance | 334 |
| Curb attendance | 3 | | |

The board gave Director Smith the Library Director Evaluation Forms that they completed.

Director Smith completed the registration form for Hoopla.

On February 8, 2022 Johnson Controls(Tyco Simplex Grinnell) tested and inspected the fire alarm system with no deficiencies. The annual billing of \$506.66 provides 24 hour monitoring, repair and /or replacement of communicator as needed, daily review of condition codes and one program change per year.

The Vervocity Website went live on February 15, 2022. On February 17, 2022 Director Smith, Allaman, Baker and Tee trained with Vervocity on Google meets. Vervocity allows one free 30 minute training per month.

Other –

- 2-2-22 – School was cancelled snow and windy therefore the Bookmobile did not run.
- 2-5-22 – Program on Beginner’s Fermentation presented by Donna Painter with 5 in attendance.
- 2-7-22 – RSA Delivery count the 7th – 11 for inter-library loans.
- 2-8-22 – Director Smith attended the IMRF workshop online for Wage Reporting
- 2-10-22 - Director Smith listened to the recorded RSA User Group webinar.
- 2-14-22 – Southeast Iowa Garage replace the 2 panels and the seal around the garage door.
- 2-24-22 – Adult/Teen Winter Reading Party held at 6:30pm with ___ in attendance
- Fancy Nancy Tea Party will be on Tuesday April 12, 2022, at 6:30 pm. Held at the Barn at Fairview Acres, Biggsville, IL

Meeting adjourned at 5:57 p.m

Next meeting is April 4, 2022 at 5:00 p.m.

Respectfully submitted.

Sharon Eisenmayer, Secretary

