

April 3, 2023

President Russell called the meeting to order at 5:03 p.m.

Roll Call: Day, Escorcia, Gullberg, Painter, and Russell were all present. Hinshaw and Pullen are excused. Director Lambert, Allaman, and Tee were also present.

The Board met with Loreena Baker to discuss her position at the library and suggestions she may have to improve the library.

Minutes from the March 6 2023, Board Meeting were approved by Painter and second by Jack, motion was then carried.

Prop A – Financial Report: 1st Gullberg, 2nd Painter, All approved and motion carried.

Financial Report:

Current Assets as of March 31, 2023 are \$425,072.10

Expenses for March 2023: \$ 26,236.58

Income: \$ 4,998.31

Raritan CD #3: \$ 56,768.30

Raritan CD #4: \$52,157.31

Stronghurst CD #1: \$ 53,511.77

Stronghurst CD #2: \$ 53,768.61

Circulation for March 2023

Library Checkouts: 3275

Bookmobile Checkouts: 1486

Interlibrary Loans in: 207

Interlibrary Loans out: 338

E-books checkouts: 203

E-read Illinois: 25

Library Attendance: 583

Bookmobile attendance: 740

Curbside attendance: 0

New Users: 11

Hoopla Checkouts: 77

Meeting room use: 10

Library spaces use: 14

Website visits: 806

Board Member Tom Pullen served on the Library Board for 14 years, he also served as Vice President. Pullen has decided to resign from the Board effective immediately. The Library Board and Staff signed a thank you note that Director Lambert will deliver later this week. She will also deliver a blanket as well.

New Board Member Jack Escorcia was approved by the Henderson County Board. He will serve a five year term, April 2023 – April 2028. The Board welcomes Escorcia.

The Board Members filled out the Statement of Economic Interest.

Due to Pullen resigning from the Board the Vice President position will need to be filled. The Board reviewed the current positions. Brooke Day agreed to hold the Vice President position. The search for a new board member continues to fill Pullen's vacancy.

Director Lambert visited with Rich Lutz from Bi-County Insurance about the insurance proposal he gave the Board on March 6, 2023. The annual increase for insurance was \$259, prorated between March 10, 2023 and September 10, 2023 for a cost of \$130.

Thompson Brothers Painting, Inc. will begin painting the interior of the library the week of April 3rd. Cherry Simmons is planning to begin the children's mural the week of April 24th.

All new board members will need to take the OMA training.

Two proposals for three security cameras in the parking lot have been received. FSS Electronics quoted \$4,572.95 and Oberlander Alarm Systems quoted \$7,304.00. Two more quotes are to be received from ADT and MTC Communications. The library staff have discussed a more minimal, cheaper alternative such as purchasing cameras to install and monitor them with an app. At some point a more expensive profession system may need to be reviewed and purchased. Director Lambert would like to table this matter until next month to allow time for her to research on a smaller scale system as well as wait for the two additional quotes.

Jim Dixon's Lock and Key updated the locks and keys at the library for \$272. It was noted that all employees of the library (except the high school student employees), Ty Bigger (outside maintenance), and RAILS are the individuals with master keys to the library. A key that only allows access to the meeting room and restrooms is given to individuals that use the meeting room on a temporary basis.

The 14th Annual Fancy Nancy Tea Party was held on Tuesday March 21, 2023, at Barn at Fairview Acres, Biggsville, IL. 195 were in attendance with 18 tables and hostesses. There was also nine queens in attendance with six volunteers and six library employees.

Director Lambert plans to work on quotes for new flooring the later part of the summer. Carpet tiles have been discussed as they could be replaced and maintained more easily. The staff would like to see the children's area a brighter more fun place for the children.

Discussion was held on the Decennial Committee, an overview on the new committee was included in the monthly packet to the Library Board. RAILS will be hosting a webinar on April 14, 2023 that Director Lambert is planning to attend to gather additional information on the newly formed committee and their goals. The first meeting of the Decennial Committee is to occur prior to June 10, 2023. The overall goal of this committee is to perform a self-assessment on the library.

Other –

3-2-23 – Headstart Pre-school came to the library for a field trip and Director Lambert and Baker did Storytime and crafts with them for Dr. Seuss's Birthday!

03-06-23 – Donna Painter started a 4-week Yoga chair and mat class on Mondays. Paid for by the COVID-19 Grant through the Henderson County Health Department. After this session of classes the Health Department will no longer pay, the attendees will pay their fee starting in the fall.

3-7-23 – Sarah took the Bookmobile for an oil change at Flatt Tire in Stronghurst for \$83.99, they used Full Synthetic Oil.

3-8-23 – Director Lambert and Tee went to RSA Day at Washington Public Library.

3-11-23 – Donna Painter hosted an Instant Pot class at the library with 11 in attendance. Paid for by the Covid-19 Grant through the Henderson County Health Department. Donna Painter is planning to host another class in the near future.

3-14-23 – St. Patrick's Day themed Storytime and John Mabon from Birth to 5 Illinois came and did a sensory activity with the kids. They dug through green orbis to find gold coins.

Summer Reading Program will be held May 30, 2023 to July 18, 2023, the theme is "Find Your Voice". Donation list of items for crafts is on the front counter.

Gullberg noted that she had heard feedback from the Fancy Nancy Tea Party attendees that a small meal served at the party would be nice since it is hosted on a school night. Director Lambert heard that as well. Discussion was held on the possibility of hosting the tea party on Easter week since the kids would have a short week due to the holiday/spring break.

Tee encouraged the Board to participate in the "Reading with my Peeps" program the library is offering.

Next meeting is Monday, May 1, 2023 at 5:00 pm.

Meeting was adjourned at 6:07 pm.