

May 1, 2023

President Russell called the meeting to order at 5:00 p.m.

Roll Call: Day, Gullberg, Painter, Escorcia, Hinshaw, and Russell were all present. Director Lambert, Allaman, Tee, and Richard Jack were also present.

The Board met with Sarah Cassiday, Sarah discussed the transition of the library and new bookmobile, plus her many jobs within the library.

Minutes from the April Board Meeting were approved by Escorcia and second by Hinshaw, motion was then carried.

Prop A – Financial Report: 1<sup>st</sup> Painter, 2<sup>nd</sup> Gullberg. All approved and motion carried.

Financial Report:

Current Assets as of April 30, 2023, are \$398,885.60

Expenses for April 2023: \$31,534.76

Income: \$ 4,924.92

Raritan CD #3: \$ 56,859.98

Raritan CD #4: 52,308.13

Stronghurst CD #1: \$ 53,511.77

Stronghurst CD #2: \$ 54,219.38

Circulation:

Circulation for April 2023

Library Checkouts: 2,401

Bookmobile Checkouts: 1,196

Interlibrary Loans in: 237

Interlibrary Loans out: 190

E-books checkouts: 46

E-read Illinois: 216

Library Attendance: 496

Bookmobile attendance: 557

Curbside attendance: 0

New Users: 11

Hoopla Checkouts: 70

Meeting room use: 7

Library spaces use: 8

Website visits: 563

IMRF – Preliminary Notice of IMRF Contribution Rate for Calendar Year 2024 – 8.76%. It has gone down recently, but in a few years will increase due to retirement.

Preliminary Working Budget FY2023-24 - certain categories were adjusted and other categories were added.

Board Mileage Checks. Milage is currently at .65 cents per mile.

Staff – Review staff salaries FY 2023-24.

The new minimum wage went into effect January 1 for those 18 years and older to \$13 per hour and those under 18 years of age who have not worked more than 650 hours during a calendar year will be paid \$10.50 per hour from Jan. 1, 2023, through December 31, 2023. One of the library's high school employees will turn 18 in September.

The library is discussing a maintenance employee and has hired a new cleaner.

RAILS – Find More Illinois participation fee is \$400 for FY2024 (July 1, 2023-June 30, 2024) The library chose not to renew this subscription because we found our patrons were not using it.

Security Cameras –

FSS Electronics – 3/30/23

MTC – 4/11/23

PROP B: MTC Security Cameras – 1<sup>st</sup> – Escorcia, 2<sup>nd</sup> – Day, all approved and motion was carried.

Decennial Committee – Looking for committee members which will need FOIA training. Meetings will occur before regular board meetings.

Summer Reading begins May 30, 2023, and goes through July 18, 2023. The theme for this year is “Find Your Voice.”

READSquared app – Crafts & STEM projects –

Summer Olympics Night - June 8

Tie-Dye T-Shirts – June 29

Stepping Stones – July 11

End of the Summer Party - July 15

Board discussed adding a Memorial Tree with names on leaves. The total cost would be around \$80.

Other - 4-3-23/4-4-23 – Thompson Brothers Painting came and painted the entire library with a fresh coat of paint. 4-4-23 – The library was a polling place for the local elections. 4-8-23 – Donna Painter held an Air Fryer class at 10:00 am with 14 in attendance. 4-8-23/4-15-23 – We held our Spring Book Sale and made over \$700.00. 4-18-23 – Director Lambert did an Earth Day themed Storytime and an Earth painting craft afterwards. 4-20-23 – Allied Termite & Pest Control came to the library to do their semi-annual inspection and spray for \$90.00. 4-24-23 – Cherry Simmons came and started the mural for the Children’s area. Money to pay Mrs. Simmons came from the Retired Teacher’s Donation. 4-25-23 – Gina Raymond for the ROE came to the library and did “A Very Hungry Caterpillar” Storytime with the families, and everyone received a free copy of the book to take home.

Next meeting June 5, 2023 at 5:00 pm for the Decennial Meeting and 5:30 for the Board Meeting.