

Henderson County Library Board of Trustees

July 11, 2022

President Russell called the meeting to order at 5 p.m.

Present were Fisher, Hinshaw, Painter, Pullen, Russell, Director Smith, Accounting Clerk Tee and Accounting Clerk Allaman. Day and Gullberg were excused.

Fisher moved to approve minutes from the June 6, 2022. Painter 2nd the motion. Motion carried.

Bookmobile – Sealed bids. The library received 3 sealed bids. A motion was carried to accept Danielle Coverts offer of \$12,000.00

Prop A: Pullen motioned, Fisher 2nd the motion. Roll called and motion carried.

Financial Report:

Current assets as of June 30th, 2022 are \$333,489.83, Expense for June, 2022 were \$29,521.79. Income for June was \$3,228.39. Raritan CD#1 has a balance of \$56,229.80, Raritan CD #2 \$51,704.47, Stronghurst CD#1 \$53,351.99, and Stronghurst CD#2 \$53,627.07.

Prop A: Pullen moved to approve the Financial Report with a second from Fisher. Roll was called and motion carried.

Circulation for June 2022

Library Checkouts	2894	Bookmobile Checkouts	258
Interlibrary Loans in	210	Interlibrary loans out	349
E-Books checkouts	199	E-read Illinois	42
Library attendance	1071	Bookmobile attendance	78
Curbside attendance	1	New users	14
Hoopla checkouts	64	Meeting room use	10
Library spaces use	22	Website visits	462

Russell motioned to approve Heather Hinshaw to replace Char Fisher as Secretary and add Hinshaw to Raritan State Bank signature card. Painter moved to second the motion. Motion carried.

Personnel: 7-1-22 was Denny Hilligoss last day at the library.

Per Capita Grant Award: On 6-29-22 the library received the Award letter from Jesse White, Secretary of State for the FY2022 Illinois Public Library Per Capita Grant in the amount of \$9,426.73.

Annual Audit: Scheduled for July with Cavanaugh, Davies, Blackman, & Cramblet in Monmouth, IL .

Mileage Rate: IRS increases mileage rate for remainder of 2022. July-December 2022 will raise to \$.625.

Henderson County Health Department:

5-24-22 Director Smith and Baker met with Sharon Graham to discuss the COVID-19 Response Grant – 2022 the health department included the library to hold programs for school children. They received \$11,714.06 to be expended by December 20, 2022, for programs and other services from the Henderson County Public Library.

6-22-22 – Library staff Baker and Tee met with West Central Middle School principal Sara Ryner, staff members Cory, Miller, and Lox to discuss plans for an Escape Room to be held at West Central Middle School.

End of Summer Reading:

6-9-22 – Outdoor Family Night included a scavenger hunt, Rhonda Brady presented a program on Monarch butterflies with butterfly crafts. 60 were in attendance for the festivities which also included roasting hot dogs and s'mores.

6-16-22 – 75 stepping stones were made.

6-21-22 – Anna Sharp, the Illinois Ag in the Classroom teacher held a presentation on worms during the storytime hour.

6-23-22 – 203 t-shirts were tie-dyed.

6-24-22 – 146 are currently registered for the summer reading program, 65 have met their first level reading goals, and 50,259 pages have been read.

7-16-22 – Outdoor party from 10:00-noon.

Additional Information:

6-17-22 – Turning Pages Book Club donated \$150 towards the Outdoor Family Night meal and STEM Fruit kabobs snack for storytime children.

6-18-22 – Henderson County Retired Teachers have dissolved their group and donated \$948.10 to the library to be used for the children.

6-22-22 – Jackson Disposal was bought out by a Michigan company, LRS Company.

6-22-22 – Hoopla and RSAcat integration was done on 6-28-22. RSA will invoice the library for \$143, which includes both the year one sync cost and the installation fee. Moving forward in year two and beyond, the annual fee will be \$52.

8-11-22 – Director Smith will be at the Eagleview Health Fair at the Stronghurst Park from 11:30-3pm.

Hiring a Director: Painter, Russell, Pullen, and Smith met as a committee to discuss a hiring plan. The committee wrote an ad for the position, and discussed location of placing the ad. Library staff member Allaman is working on the attaching the Director information to the Henderson County Library Website. The committee's next meeting is August 8th at 4:00 p.m.

Meeting adjourned at 6:15 p.m.

Next meeting is August 8, 2022, at 5:00 p.m.

Respectfully submitted,

Heather Hinshaw